



Lions Junior Public Speaking Club Level Coordinator

- Get the topics & all paperwork you need from website:- <https://lions201v6.org.au/jps-resources/>
- Go to schools in your area early in term 1 and give them information and topics for 2026
- Register your club by May 31
- Pay District treasurer into the District Account entry fee of \$50
Direct Debit – Lions District 201 V6 Clearing Account BSB 032 870 - Account Number: 236 646
- Maintain contact with schools to make sure they are on track or if they need help – entries close by the end of Term 2
- Organise your School level competition/s, print necessary paperwork (score sheets, timekeeper sheet, certificates, judges' information) – or provide the school/s with everything they need to run their own if the club is not participating.
- All students **MUST** have a signed student entry form before participating in any level of the competition.
- If your Club does not participate in the school level competitions at each school - ask each school that has entered to send the winner's entry form for the Grade 3/4 student and the Grade 5/6 student to the local club by the end of Term 2
- Organise the date, venue and time for your Club Competition and let your schools know this information - (to be completed by the end of July)
- Organise judges – make sure they have a **CURRENT Working With Children Check**. Ensure they fill out the judges consent form and keep this for future reference. Details will need to be recorded on your result sheet to be sent to JPS Chairperson. Choose your short preparation speech topic or get the judges to do this on the day of the final
- Organise gifts for the judges (non-alcoholic) – to the value of \$30
- Organise food to share either while judges deliberate or at the end of the competition
- Organise a timekeeper, MC and chaperones (*chaperones are to be of mixed gender – preferably one female and one male*)
- Print Club Level paperwork - score sheets, judges' information, timekeeper sheet, short preparation speech information and Club Level Certificates
- Run your Club Final – **only one club representative and one runner up for each age group per club**.
- Fill out your results sheet. Make sure you have WWCC for all adult volunteers (Lions Club members area already recorded). Current teachers use their VIT number and expiry date.
 - On your results sheet be sure to include the winner and runner up for Grade 3/4 and grade 5/6 on the front. All other students who participate are to be recorded on the back of the results sheet.
- Send a copy of your results sheet, along with the winning student's entry form to your Zone Chairperson **AND** a copy of the result sheet to the District JPS Chairperson

Timeline:

School Finals
By end of term 2

Club Finals
by end of July

Regional Finals
by 16th August

District Final
30th August

V6 Junior Public Speaking Chairperson - Judy Byrne

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